



# Board Opportunity

**January 2019**

The Women Enuff, Inc Board of Directors is actively seeking passionate, diverse, and experienced board members to help guide the organization as it grows.

## Our Mission

Women Enuff Inc's purpose is to empower teenage girls and women to realize their own self-worth. To advance the impact within our community and beyond by educating, advocating, and acting as a resource to its members; and in general, to work to improve the quality of our society.

## Our Values

- **Courage:** telling the truth and taking risks
- **Community:** fostering healthy relationships where people care about each other
- **Creativity:** pushing beyond the obvious to promote change
- **Compassion:** treating everyone with respect and accepting them as they are
- **Integrity:** doing what we say and taking responsibility for our mistakes

## Our Programs

### **"Cut The Check": Career Preparation 4-Week Series**

The first week of the "Cut The Check" series, we will be discussing the vision of all attendants. The goal of this is to ensure that we are seeking a position in which fits our interest and our experience thus leading to a successful career choice.

Dress & Etiquette will also be covered in week 1. In learning about choosing a good career based on each individual assessments, we will also discuss the proper attire for that particular career and learn appropriate work etiquette.

Week 2 of the "Cut The Check" series will consist of building a resume tailored to your specific background, education and experience. The resume is the center focus of seeking the career you truly want or can even be tailored for advancement within a current position.

Week 3 of the "Cut The Check" series will be "live" job searching and discuss FAQs about the application process, including background information requests. This week we will put what we've learned to good use and begin getting our resumes out or even applying to the advanced positions within our current organization/company.

Week 4 of the "Cut The Check" series will be where everything ties together! We will be preparing for our interviews and dressed appropriately for the interviewing process. In the second half of the class, we will be doing "live" interviewing, some perhaps even leading up to actual job opportunities.

### **Teen Summits/Conferences**

Chapter 1: Respect/Self-Worth  
Chapter 2: Peer Pressure/Remaining Positive  
Chapter 3: Safe Sex/Pregnancy Prevention  
Chapter 4: Goals/Action Accountability

### **Teen Day Prom**

After successful completion of the Teen Summit, Women Enuff, Inc offers the Teen Day Prom in which allows those who attended the summit to demonstrate what they've learned in the class setting and utilize it in a social setting. Women Enuff, Inc educators will observe, support and correct behaviors in a positive manner as to remind the young adults of what they were taught in previous weeks... We call this tactic, TEACH AND REPEAT!

### **Love Thy Neighbor: #BlessingBag (Hashtag Blessing Bag)**

Love Thy Neighbor is a program we have created to feed the hungry in a fun and impactful way. Sharing blessings with our "Hashtag Blessing Bag" full of basic necessities and a meal for nourishment. We create these events as a way to team build and give to those in need TOGETHER! Creating a vibrant atmosphere of music, canvas painting, group interaction and most importantly, assembly of meals and hygienic bags to distribute to those in need within our communities and beyond.

Women Enuff, Inc will bring the Love Thy Neighbor: Hashtag #BlessingBag program to schools, organizations, corporations, families, businesses, etc and facilitate the entire event while everyone involved enjoys their time giving back!

### **Unmask The Violence Masquerade Domestic Violence Awareness Event**

Unmask The Violence Masquerade is Women Enuff, Inc's largest event of the year as it impacts so many people. It is held every October in honor of Domestic Violence Awareness Month and in honor of a great friend of Women Enuff, Inc members, whom was murdered due to domestic violence in May 2016. This event provides a platform to allow victims, survivors and supporters to come together and receive resources, advocacy and education.

### **Christmas Toy Giveaway**

#### **Sponsored by Toys For Tots - Lake County**

Providing Christmases to under-served communities in Lake County, IL!  
Certain qualifications must be met to be approved for this program.

**\*This is an outline of programming, however, Women Enuff, Inc partakes in multiple additional programs and opportunities throughout the year as the need arises\***

# What Makes Women Enuff, Inc Unique

Women Enuff, Inc is a hand-up—not a hand out—and extends dignity and self-determination to the lives of those who often have few other legitimate income-earning opportunities. Women Enuff, Inc has always been about assisting women and helping them obtain the resources and referrals needed to live a prosperous life. Women Enuff, Inc is women helping women to navigate life's hurdles, to access community services, to develop new life skills and essentially to move lives forward! In addition to Women Enuff Inc's previously mentioned efforts, we also provide life-enriching information, tools and resources, so that individuals are better prepared and mentally equipped to deal with stress, transition, and crisis in various forms.

*Interested in learning more about this opportunity? Email us: [dcollins@womenenuff.org](mailto:dcollins@womenenuff.org).*

*Applications due December 15, 2018*

## An Honor to Serve on the Board

Women Enuff, Inc board members have the privilege of working collaboratively to direct and support a well-established, first-rate organization. The board is made up of community leaders and professionals who come together to make policies and provide strategic direction and oversight.

## Women Enuff, Inc Needs YOU if . . .

- You are passionate about change within our community
- You are excited about being part of a hard-working and respectful cross-class team
- You have the time and energy to spend 6 -10 hours a month doing board work: attending board meetings, participating in committee work, and being an ambassador for Women Enuff, Inc in your community
- You are motivated to become a great fundraiser and prepared to learn new skills to succeed in this role

### **We're especially interested in talking with you if:**

- You have been a leader on a non-profit board before and you are ready to bring your experience and insight to another organization
- You are an experienced fundraiser and enthusiastic about sharing your skills
- You have expertise in finance and/or accounting
- You come from a diverse background
- You live or work in the Lake County community

### **Current open positions and expectations for open positions:**

- **Head of Search Committee (new position)**
  - ✦ Formulate a team of dedicated members who can meet quarterly to discuss the current needs of the organization.
  - ✦ Build an organized roster of vendors and potential board advisors, members, volunteers and project manager assistants.
  - ✦ Consistent search of educators, advocates, resources, programs, etc
  - ✦ Work with Adult Probation Services Manager for appropriate volunteers

- **Financial Director (replacing position)**
  - ✦ Serving as custodian of the financial records and accounts of the Corporation;
  - ✦ Keeping and maintaining adequate books regarding the financial transactions of the Corporation;
  - ✦ Issuing monthly statements of the financial position of the Corporation;
  - ✦ Depositing promptly all monies of the Corporation with such depositories as are designated by the Board of Directors;
  - ✦ Disbursing funds of the Corporation to meet the financial obligations of the Corporation and in accordance with check signing policy of the Board of Directors;
  - ✦ Cooperating with and providing all required information to the Board of Directors and external auditors when internal and external financial audits of the Corporation are conducted;
  - ✦ Assisting the President in preparing the Corporation's annual budget;
  - ✦ Providing reports to the Board at appropriate times; and
  - ✦ Performing other duties as specified by the President or Board of Directors.
  
- **Program/Events Director (new position)**
  - ✦ Lead Programming and Events
  - ✦ Work with Financial Director on budgets for events
  - ✦ Report monthly to Executive Directors with upcoming events details
  - ✦ Ensure that in quarterly board meetings, discussion takes place on planning and executing a minimum of one (1) program or event monthly
  - ✦ Work with the Search Committee on obtaining resources, vendors, volunteers, etc as needed
  
- **Teen Outreach Director (new position)**
  - ✦ Lead and direct teen outreach efforts
  - ✦ Communication with schools and community programs about Women Enuff, Inc and upcoming events/programs
  - ✦ Keep an organized and accurate list of teen events WE should be a part of and present events at board meetings
  - ✦ Coordinate Infinity B.O.L.D. Elites efforts and expansion
  - ✦ Provide resources and guidance to teens who come to Women Enuff, Inc for assistance.
  
- **Social Media & Marketing Director (new position)**
  - ✦ Oversee and actively interact on all social media outlets
  - ✦ Monitor and communicate with all requests and/or communications
  - ✦ Coordinate interviews and marketing opportunities with Executive Directors
  - ✦ Formulate an organized team of broadcasting efforts for upcoming events and programming
  
- **Adult Probation Services Manager (new position)**
  - ✦ Accurately manage and update probation services
  - ✦ Communicate with Lake County Adult Probation monthly to request volunteers for upcoming events
  - ✦ Screen the background and offenses of probationers prior to assigning duties
  - ✦ Stay in constant communication with probationers via text/email and keep track of hours as they are all doubled (per LCAP) at the end of the service
  - ✦ All hours must be sent to probation by the 28<sup>th</sup> of each month

- **Grant/Donations Manager (new position)**
  - ✦ Grant writing and timely submission of application for grants
  - ✦ Work with Programs/Events Director to discuss event planning and need of grants and funding.
  - ✦ Apply for a minimal of 5 grants per quarter and keep an organized track of progress to be presented to Executive Directors quarterly.
  - ✦ Work closely with Financial Director to discuss and organize budget and funding needs.
  - ✦ Keep track of large donations made in excess of \$5,000.00.

## Next Steps

Women Enuff, Inc is seeking to bring on **new board members** to serve two -year terms beginning in January 2019. Please email [dcollins@womenenuff.org](mailto:dcollins@womenenuff.org) to receive more detailed information about Women Enuff, Inc and the Board of Directors, and to receive an online application. Interested candidates must complete an application and will be interviewed by our current Board before a final decision of  $\frac{3}{4}$  votes is made.

Application deadline: December 15, 2019.